附件1

湖南省测绘资质巡查记录表

巡查机关：     巡查日期：

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 单位名称 | | |  | | | | | | | | 资质证书等级及编号 | | |  | |
| **一、主体资格：** 事业  □      企业   □ | | | | | | | | | | | | | | | |
| 办公场所 | | | 面积（平方米） | | | | | | | | 情况记录 | | | | |
|  | | | | | | | |  | | | | |
| 基本信息是否及时变更 | | | | | | |  | | | | | | | | |
| **二、专业技术人员及仪器设备情况** | | | | | | | | | | | | | | | |
| 测绘专业技术人员 | | | | | | | | | | | | | | | |
| 技术等级 | | 数量 | | | | | | 情况记录（包括工资、社保记录） | | | | | | | |
| 高级职称 | |  | | | | | |  | | | | | | | |
| 中级职称 | |  | | | | | |  | | | | | | | |
| 初级职称 | |  | | | | | |  | | | | | | | |
| 注册测绘师 | |  | | | | | |  | | | | | | | |
| 备注：包括取得测绘专业，从事测绘及相关专业一定年限的技术人员。 | | | | | | | | | | | | | | | |
| 相关专业技术人员（包括工资、社保记录） | | | | | | | | | | | | | | | |
| 技术等级 | | 数量 | | | | 情况记录 | | | | | | | | | |
| 高级职称 | |  | | | |  | | | | | | | | | |
| 中级职称 | |  | | | |  | | | | | | | | | |
| 初级职称 | |  | | | |  | | | | | | | | | |
| 备注：包括取得测绘相关专业，从事测绘及相关专业一定年限的技术人员。 | | | | | | | | | | | | | | | |
| **三、主要仪器设备情况** | | | | | | | | | | | | | | | |
| 设备名称 | 数量 | | | 厂家型号 | | | | | 标称精度 | | | 购置时间 | | 检定情况 | 情况记录 |
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| 专业软件名称 | | | | 开发单位 | | | | | 数量 | | | 购置时间 | | 鉴定情况 | 情况记录 |
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| **四、2017年完成的主要测绘项目（当年完成项目较少的应扩展至上年度）** | | | | | | | | | | | | | | | |
| 项目名称 | | | | | 合同额 | | | | | 完成时间 | | | 情况记录 | | |
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| **五、质量体系建设及运行情况** | | | | | | | | | | | | | 情况记录 | | |
| 质量体系建设情况 | | | | | | | | | | | | |  | | |
| 质检机构设置及质检人员配备情况 | | | | | | | | | | | | |  | | |
| 质量体系运行情况 | | | | | | | | | | | | |  | | |
| **六、测绘成果保密管理情况** | | | | | | | | | | | | | 情况记录 | | |
| 测绘成果保密管理制度建立情况 | | | | | | | | | | | | |  | | |
| 保密机构设置及保密管理人员配备情况 | | | | | | | | | | | | |  | | |
| 保密岗位责任书、保密责任书签订情况 | | | | | | | | | | | | |  | | |
| 保密管理制度的实施情况 | | | | | | | | | | | | |  | | |
| **七、市场行为情况** | | | | | | | | | | | | | 情况记录 | | |
| 市场项目承揽情况（招投标） | | | | | | | | | | | | |  | | |
| 履行测绘合同情况 | | | | | | | | | | | | |  | | |
| **八、遵守法律法规和履行法定义务情况** | | | | | | | | | | | | | 情况记录 | | |
| 是否有违规转包现象 | | | | | | | | | | | | |  | | |
| 是否有转借转让测绘资质现象 | | | | | | | | | | | | |  | | |
| 是否有超范围测绘现象 | | | | | | | | | | | | |  | | |
| 是否有市场不正当竞争行为 | | | | | | | | | | | | |  | | |
| 测绘项目登记和成果汇交情况 | | | | | | | | | | | | |  | | |
| 其他违法行为 | | | | | | | | | | | | |  | | |
| **九、存在的问题及整改意见：**      巡查抽检组组长签字：           单位法人代表签字：     年   月   日    年   月   日 | | | | | | | | | | | | | | | |